

## Assistant County Youth Commissioner - Events

The Assistant County Youth Commissioners will work in partnership with the County Youth Commissioners and other key members of the County Team.

The overall goal is to ensure that young people from 6 – 25 years are involved and engaged in every decision that shapes their Scouting experience locally. Also, to empower young people to share their ideas and have a meaningful voice in planning, implementing and reviewing their programme and opportunities.

**Length of appointment:** 3 years

**Responsible to:** County Youth Commissioners

**Main contacts:** Young people within the County, Adult leaders, County Commissioner, County Youth Commissioner, District Youth Commissioners & deputies, Assistant County Commissioners, District Commissioners, Assistant District Commissioners, Media SASU and other Youth Commissioners.

**Appointment requirements:** Must successfully complete the appointment process (including acceptable personal enquiries and acceptance of The Scout Association's policies). During the five months of Provisional Appointment the relevant Getting Started modules must be completed. A Wood Badge must be completed during the Appointment, and ongoing safeguarding and safety training must be completed.

### Main tasks:

- Take the lead in planning County events and leading County initiatives that involve youth shaped scouting, including YouShape. This will include all sections from beavers to network
- Ensure that events are suitably planned, budget allocated and advertised via communication channels
- Ensure any advertising and events are planned for the appropriate target audience
- Work with the rest of the County team to support them/support you in undertaking these events
- Organise youth commissioner team meetings, ensuring there is an appropriate agenda and minutes are taken
- Support the County youth commissioners when attending events and meetings, stepping in where required
- As projects emerge and develop, you will agree how you will be involved in them by mutual agreement

### Person specification:

**Age:** This role is particularly suitable for those age 18-25, but is not limited to this age range

### Skills required:

- Ability to lead teams
- Be self-motivated and be able to motivate others
- Able to present and facilitate groups
- Ability to work within predefined limits (for examples timescales and budgets)
- Ability to accept and positively respond to responsibility
- Ability to be persuasive

- Excellent written and communication skills
- Ability to accept and positively respond to responsibility
- Able to organise your time, responsibilities and commitments effectively

#### **Qualities required**

- Some experience of running events in the past, this could be through work or scouting
- Accept the policies and rules of The Scout Association
- Have time available, amongst other commitments to commit to the workload
- Be in a position to travel within the County as required by mutual agreement. Your travel expenses will be reimbursed.
- Ability to meet deadlines
- A willingness to promote the agreed, viewpoints rather than perpetuate personal views

#### **Benefits to you**

- Employability skills
- Management experience
- Strategic thinking
- Key volunteer for a national not-for-profit organisation
- Build confidence
- Training available if required